

APPENDIX-III

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Children in Schools developed by NCPCR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	930840
2	Name of the School as per affiliation letter of CBSE:	BTC Public School Puthencruz
3	Address of the School:	Puthencruz. P.O. Ennabulam Kerala 682308
4	Standard/level/class up to which the school is running:	From Class -- to class 1 to 10
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	YES/NO yes
6	U-DISE code allotted to the school:	32080501019
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	St. Mary's charitable Trust Puthencruz
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES/NO yes 03/06/2006
9	Purpose of present application:	Extension/Upgradation of Affiliation
10	Location of school	<p>outside the municipal limits of any town/city Panchayat area</p> <p>Cvadavucode puthencruz grama panchayat.</p> <ul style="list-style-type: none"> • In the municipal limits of metropolitan city • In the municipal limits of city having population more than 15 Lakhs • In the hill areas (as per planning commission norms) • In the municipal limits of capital city of a state • In the municipal limits of class A city • On an island • In the municipal limits of a hill station • In the municipal limits of a town having population more than 10 Lakhs • Outside the limits



(Signature of Principal)

PRINCIPAL
BTC Public School
Puthencruz - 682 308
51 Page

(Signature of Manager)

MANAGER
B. T. C. PUBLIC SCHOOL
PUTHENCruz - 682 308

(Signature of D.E.O.)

MINI. L
PEN No. 286211
DISTRICT EDUCATIONAL OFFICER
ALUVA

ANURAG TRIPATHI, IRPS
SECRETARY
Central Board of Secondary Education
Preet Vihar, Delhi

APPENDIX-III

10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	YES/NO YES
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	NS 67/14015/2019/DGC 18/09/2019
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
12	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES/NO YES
13	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES/NO YES
14	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	AREA IN SQ.M 18860 m ²
15	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Sale deed/Lease deed/Gift Deed/Other Lease deed
16	Name of the Owner/Lessee of the land in respect of point-14 above:	Sm. Yohanna
17	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM 13/09/2010 TO 13/09/2060 TOTAL YEARS 50 Years
18	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	YES/NO No. if yes the details
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
19	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES/NO YES
19(a)	If yes the date of last inspection:	30-03-2023
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES/NO YES
20(a)	If yes the date of last inspection:	23-07-2022
21	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES/NO YES
21(a)	If yes the date of last inspection:	05-08-2022
INFORMATION REGARDING THE STAFF		
22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES/NO YES.



(Signature of Principal)

PRINCIPAL**BTC Public School****Puthencruz - 682 308****MANAGER****B.T.C. PUBLIC SCHOOL****PUTHENCRUZ - 682 308****Anurag Tripathi****ANURAG TRIPATHI, IRPS****SECRETARY****Central Board of Secondary Education**
Preet Vihar, Delhi

(Signature of D.E.O.)

MINI. L.**PEN No. 286211****DISTRICT EDUCATIONAL OFFICER****ALUVA**

APPENDIX-III

23	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES/NO Yes
24	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES/NO Yes
Signature with Stamp (MANAGER) B. T. C. PUBLIC SCHOOL PUTHENCRUZ - 682 308		Signature with Stamp (PRINCIPAL) BTC Public School PUTHENCRUZ - 682 308
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No. <u>483/2023/B6</u> Date of Issuance <u>5/4/2023</u>		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	YES/NO extension/upgradation
Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL NAME OF DISTRICT MINI. L PEN No. 286211 DISTRICT EDUCATIONAL OFFICER ALUVA		
(Name, Designation and Stamp) DISTRICT COLLECTOR/DEPUTY COMMISSIONER (or his authorised representative*) NAME OF DISTRICT (*Not Below the rank of a Group-A Gazetted Officer)		



PRINCIPAL
BTC Public School
Puthencruz - 682 308

(Signature of Principal)

MANAGER
B. T. C. PUBLIC SCHOOL
PUTHENCRUZ - 682 308

(Signature of D.E.O.)

PEN No.
DISTRICT EDUCATIONAL OFFICER
ALUVA

53 | Page



Anurag Tripathi
ANURAG TRIPATHI, IRPS
SECRETARY
Central Board of Secondary Education
Preet Vihar, Delhi